

## **Rules of peer review for the journal *Haditechnika* (Military Technology)**

Insofar as the invited person undertakes the reviewing, they should send their referee report by filling out the peer review sheet and returning it until deadline.

If the invited referee does not undertake the reviewing of a submitted article, or if they deem the article to be unsuitable for publication, they should notify the editorial staff of this fact in the shortest possible time.

Based on the peer review of the article, the referee should determine the timeliness of the article, its theoretical and practical value, its structure, form and content, its military professional language, the authenticity of its sources as well as its usability.

If the referee deems the article to be suitable for publication, meaning that it meets all professional requirements and may appear in print, then they should indicate only the really significant professional, factual and terminological errors on the peer review sheet. They should indicate their suggestions for modifications and corrections as well as their professional advices in the manuscript by turning on the MS Word “Track changes” feature. Besides indicating professional errors in the text, the referee should provide concrete, textual proposals for their modifications.

To ensure the anonymity of the review, when using the MS Word “Track changes” feature during the peer review process, the referee should not log in to their MS Office account, because in this case the referee’s person will be identifiable.

Following the peer review process, the copy editor corrects the stylistic errors and misspellings in the article, but the Editorial Staff receives remarks about these, too.

The referee’s person remains anonymous to the author, just as the author’s person to the referee. Insofar as the referee puts questions or makes proposals to the author, the Editorial Staff will send a part or the whole of the contents on the referee’s peer review sheet to the author(s), and transmit a part or the whole of the author(s)’ response to the referee. The editor will get in touch with the author(s) to mediate and coordinate between them and the referee, and so the editor and the referee can help with correcting the errors and, if necessary, with revising the article.

After the correction, the referee should form a final professional opinion of the article on the basis of the peer review criteria.

The referee should return the reviewed article to the Editorial Staff by the set deadline.